

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes Thursday, April 9, 2020

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

| Attendee Name | Title | Status | Arrived |
|-----------------|----------|--------|---------|
| Hank Williams | Mayor | Remote | |
| Neil Olsen | Ward I | Remote | |
| Kelley Johnson | Ward II | Remote | |
| Melody Thueson | Ward III | Remote | |
| Taneea Browning | Ward IV | Remote | |
| Rob Hernandez | At Large | Remote | |
| Michael Parsons | At Large | Remote | |

Staff members present: City Manager Chris Clayton; City Attorney Sydnee Dreyer; Police Captain Dave Croft; Parks and Public Works Director Matt Samitore; Community Development Director Tom Humphrey; and City Recorder Deanna Casey.

City Manager Chris Clayton explained the reason for the virtual meeting and the options available for public input via computer set up in the lobby.

IV. SPECIAL PRESENTATIONS

1. Fire District No. 3 Report

Chief Horton was available via ZOOM. He explained that he would normally be presenting the annual report at this time of year, but the report was postponed due to COVID-19. He shared what the district is doing in response to the pandemic. They are working on how their response will be. Their goal and guidance was to minimize movement of people into medical facilities unless necessary, leaving space for COVID-19 patients.

He explained the new programs that are available for people who may call 911 with COVID-19 issues. We are happy to announce that the calls to 911 have been less than expected. They are grateful of the partnership between the City and Fire District.

V. PUBLIC COMMENTS - None

VI. CONSENT AGENDA

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Michael Parsons, At Large |
| SECONDER: | Kelley Johnson, Ward II |
| AYES: | Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons |

- A. Approval of March 12, 2020 City Council Minutes
- B. Approval of March 16, 2020 City Council Minutes

VII. PUBLIC HEARING

- A. Resolution No. . A Resolution to Annex 0.628 Acres, Located at 4475 Hamrick Road and Identified on the Jackson County Assessor's Map as 37 2W 01CB, Tax Lot 1100. Applicant: Rory White

Community Development Director Tom Humphrey presented a resolution approving an annexation for 4475 Hamrick Road which is just under a half acre. The proposal meets all the state criteria for annexations. This is a public hearing and notice was sent to residents within 250 feet of the property. There is a moratorium on Hamrick Road which will hinder accessibility to hooking the property up to water. Staff is confident that by the time the annexation is approved and the owner brings in plans to improve the property the moratorium will be over.

Mayor Williams opened the public hearing. No one came forward and the public hearing was closed.

Rob Hernandez moved to approve Resolution No. 1613, A Resolution to Annex 0.628 acres, located at 4475 Hamrick Road and Identified on the Jackson County Assessor's Map as 37 2W 01CB, Tax Lot 1100. Applicant: Rory White.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Rob Hernandez, At Large |
| SECONDER: | Melody Thueson, Ward III |
| AYES: | Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons |

- B. Resolution No. . A Resolution of the City of Central Point setting Water Rate Adjustment Effective , 2020

Parks and Public Works Director Matt Samitore stated that the Medford Water Commission recently completed an annual rate review/analysis and determined that the other cities water rate category should be increased by 10% beginning March 1, 2020. This adjustment equates to an additional \$60,000-\$80,000 in estimated cost for the purchase of bulk water during the 2020/2021 budget cycle. This increase has a direct impact on the City's water rate structure.

Staff has developed a full rate model for council consideration, each would handle the MWC increase and a city adjustment equating to roughly a 3% increase. The base rate would increase by \$0.41, \$0.02 on the first volume rate and \$0.04 on the second. The third volume rate would remain unchanged.

The resolution is left open-ended for Council consideration on the implementation date. The city will be covering the costs of the MWC increase, which is roughly

\$5,000 a month. Staff does not recommend increasing rates in July when consumption goes up. Council agreed that June 1st would be the best time.

Kelley Johnson moved to approve Resolution No. 1614, A Resolution of the City of Central Point Setting Water Rate Adjustment Effective June 1, 2020.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Kelley Johnson, Ward II |
| SECONDER: | Michael Parsons, At Large |
| AYES: | Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons |

VIII. ORDINANCES, AND RESOLUTIONS

A. Clarifying Hours of Operation for Courts Located Within City Parks

Mr. Samitore explained that over the past year the city has started to get a variety of complaints regarding noise associated with a variety of park uses that were occurring before 7 a.m. At the last City Council meeting, it was discussed having the court hours adjusted to match the City's construction noise regulations, allowing noise to occur only after 7 a.m. and ending by 10 p.m. The proposed resolution extends those regulations to the Central Point Parks system.

Melody Thueson moved to approve Resolution No. 1615, A Resolution Authorizing the City of Central Point Parks and Recreation Department to Limit Hours of Operations for City Park Basketball, Tennis, and Pickleball Courts from 7:00 a.m. to 10 p.m.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Melody Thueson, Ward III |
| SECONDER: | Rob Hernandez, At Large |
| AYES: | Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons |

B. Resolution No. _____, Ratifying Administrative Order Declaring a Local State of Emergency in the City of Central Point as a Result of COVID-19 Pandemic

City Manager Chris Clayton explained that on March 25, 2020, he declared a local state of emergency due to the COVID-19 pandemic, which was also approved in writing by Mayor Williams. He explained that ORS 401.305 and Central Point Emergency Operations Plan (EOP) provide authority for the City of Central Point to act as an emergency management agency, including authority to establish policies and protocols defining and directing responsibilities during the time of emergency. Pursuant to the EOP Section 1.7.2, in the event of an emergency, if a quorum of the City Council is not immediately available; the City Manager has the authority to declare an emergency. A declaration of emergency may also be initiated by the Mayor, pursuant to EOP Section 3.2.1.1 subject to ratification by the City Council. The City Council is then required to consider ratification of the declaration of a local State of Emergency at its next available Council meeting, which is tonight.

City Attorney Sydnee Dreyer stated that the City Manager can extend the order in

two week increments as needed with ratification by the City Council at their next available meeting.

Kelley Johnson moved to approve Resolution No. 1616, Ratifying Administrative Order Declaring a Local State of Emergency in the City of Central Point as a Result of COVID-19 Pandemic.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Kelley Johnson, Ward II |
| SECONDER: | Rob Hernandez, At Large |
| AYES: | Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons |

IX. BUSINESS

A. Final Design Presentation for Dennis Richardson Memorial

Parks and Public Works Director Matt Samitore presented the final renderings for the Dennis Richardson Memorial located at Don Jones Memorial Park. The City Council and Parks Commission have approved the final design. The project budget ranges between \$240,000 and \$270,000. The city is planning to fund \$100,000 in the next budget cycle and we hope to secure the remainder of the amount from outside sources and donations.

The City Manager stated that the Strategic Plan promotes publicly recognizing the success of Central Point citizens. This is a great way to recognize Dennis Richardson and all he has done for Central Point. Council Members agree that the design is fitting. We would not expect to begin construction for at least a year.

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| RESULT: | FOR DISCUSSION ONLY |
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B. RVTD New Circulator Route in Central Point

Mr. Samitore explained that RVTD has been implementing new city routes for the past several months. Central Point is the final route to be implemented and is specifically designed to provide an RVTD route that serves the most people in an efficient manner. The purpose of this new route is to bring people to one location in order to take the current bus route to downtown Medford. Route 43 will travel between Twin Creeks, Front Street, Freeman Road and Vilas/Hamrick Roads bringing citizens to Pine Street to catch the current route to downtown Medford and other areas of the valley.

The owners of the Freel Building are concerned about the double loading, but city staff does not feel this will be an issue with traffic on Pine Street. Mr. Humphrey will work with the property owners and RVTD to make sure all are happy with the new opportunity. The estimated start date is June, 2020. RVTD did not require the council to accept this route by motion.

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| RESULT: | FOR DISCUSSION ONLY |
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X. MAYOR'S REPORT

Mayor Hank Williams reported that he has been on several conference calls with Governor Brown regarding the COVID-19 pandemic. He also attended a virtual Fair board meeting.

XI. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- He will be providing a video clip in his weekly update in regards to a situation at the PW Corporation yard over the weekend. No damage was done and the Police Department knows who the juveniles are.
- The rotation of staffing at city hall seems to be working well. Staff is able to get work done and the citizens are being helped.
- The city has a good supply for most items that have been running out during this pandemic. The only thing we are low on is hand sanitizer. We are researching where to find some to help fill our supplies.
- Flanagan Park project is going well. He will provide photos in his weekly report.
- The Parks and Rec Department worked out a donation of the Easter Egg items to go in the lunches that the School District is providing at various locations in town.
- Park closures have been a challenge; we will be increasing patrols near the parks to make sure people are obeying the 6 ft social distancing rules and not playing on equipment that cannot be sanitized.
- The Safety Committee has provided Emergency Preparedness bags for everyone. Council members can pick theirs up in the City Records office.

XII. COUNCIL REPORTS

Council Member Kelley Johnson reported that she has been working from home and attending LOC video conference calls.

Council Member Melody Thueson reported that teachers are surviving. The schools want to do learning parades through town for students who may not have online access and to keep in touch with their students.

Council Member Tanea Browning has been attending LOC Board video conference calls.

Council Member Rob Hernandez reported that most of his meetings have been cancelled. He has attended a few Zoom meetings. Next week he will be doing virtual meetings with SOREDI and Fire District 3.

Council Member Michael Parsons reported that he is helping residents by enforcing the physical distancing and encouraging all residents in the Meadows to adhere to the rules. He has been asked to participate on the interview panel for the Fire District.

XIII. DEPARTMENT REPORTS

Parks and Public Works Director Matt Samitore reported that Knife River has fixed the barricades around the Twin Creeks Rail Crossing and the TYLNN arbitration has been delayed to at least July.

Community Development Director Tom Humphrey reported that the department is still active with building inspections, and projects. There are several businesses expanding and wanting to come to Central Point. There will be a virtual Planning Commission meeting in May, several items need to be moved along in the land use process.

Police Captain Dave Croft reported that:

- the Police Department is doing well, and in good spirits.
- Both recruits have returned from the academy and are currently in training; our call volumes are down.
- Officer Aplin is out and about with the new canine Gus. They have been training in a variety of parks.

Information Technology Director Jason Richmond reported that they have been supporting our employees as they work from home, and everything is working well.

City Attorney Sydnee Dreyer stated that the City Attorney's Conference in May has been cancelled.

XIV. ADJOURNMENT

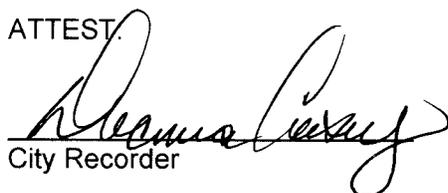
Michael Parsons moved to adjourn, all said aye and the meeting was adjourned at 8:12 p.m.

The foregoing minutes of the April 9, 2020, Council meeting were approved by the City Council at its meeting of May 14, 2020.

Dated: 5/14/2020


Mayor Hank Williams

ATTEST.


City Recorder